

NEW LOAN INPUT SHEET

PORT/LINE #

SECONDARILY ATTACH TO

BRANCH NO. 1 LOAN OFFICER

LOAN ADMINSTRATOR

APPROVED BY:

TOTAL EXPOSURE

Prepared by

DATE

CUSTOMER INFORMATION

1. NAME:	EIN OR SSN	DOB
ADDRESS:	EMAIL:	WORK PHONE HOME OR FAX #
2. NAME:	EIN OR SSN	DOB
ADDRESS:	EMAIL:	WORK PHONE HOME OR FAX #
3. NAME:	EIN OR SSN	DOB
ADDRESS:	EMAIL:	WORK PHONE HOME OR FAX #
ALTERNATE OR COLLATERAL ADDRESSES:		
LINE INFORMATION: NAICS OFFICER <input type="checkbox"/> DIRECTOR <input type="checkbox"/> EMPLOYEE <input type="checkbox"/>		

TERMS OF THE NOTE

PRODUCT OR CLASS CODE	N/A	NOTE NUMBER	
	N/A	NOTE DATE:	CONTRACT DATE:
CASH PROCEEDS:		Or MAXIMUM CREDIT AMT: <input type="checkbox"/> [A] NON-REVOLVING CREDIT <input type="checkbox"/> [B] REVOLVING CREDIT	
INTEREST METHOD:	[1] 365/365 PAYMENTS Pi		<input type="checkbox"/> OTHER _____
1st PYMNT DATE:	PYMNT FREQ: M	1st INT PYMNT DATE:	INT PYMNT FREQ: PURPOSE CODE:
PAYMENT CODE: <input type="checkbox"/> [1] COUPON <input type="checkbox"/> [2] BILLING NOTICE <input type="checkbox"/> [5] BILLING STMT		STMT DAY:	<input type="checkbox"/> DEBIT ACCOUNT #
CURRENT INTEREST RATE:	%	<input type="checkbox"/> FIXED <input type="checkbox"/> VARIABLE	DEFERRED FEES: DEFERRED COSTS:
SCHED:	START DATE	FREQ M # OF PYMNTS	P/I AMOUNT
	START DATE	FREQ # OF PYMNTS	P/I AMOUNT
	START DATE	FREQ # OF PYMNTS	P/I AMOUNT

HMDA REPORTING CODE: NOT REPORTED

FLEX DATA:	DOC DATE	DOC AMOUNT	BROKER LOAN
STATE CODE	STAFF REFERRAL	DEBT SERVICE COVERAGE	FHLB PROPERTY TYPE
ORIG PART KEPT	%DIFF OF BASE SOLD		
PROP APPRAISAL VALUE	LOAN TO VALUE	DATE NEXT REVIEW:	
REG O NAME	B2B ORIGINATED BY	RENEWAL PRINCIPAL	
LOAN RATING:	CODE 1000 PRIME CLASSIFIED BY CODE 1 lender CLASSIFIED REASON CODE 1 approval		
	DATE LAST CLASSIFIED		

CRA INFO: TYPE CODE not applicable ANNUAL REVENUE CODE: 0 not subject to CRA report
SBA GP #

RATE:	CHNGE FREQ: NONE	DATE NEXT CHANGE	INDEX: N/A	RATE ADJUSTER
CHANGE FLOOR	CEILING	CHNGE FORECAST DAYS	ROUNDING OPTION rate not rounded	

PAYMENT CHANGE:	FREQ:	NEXT PYMNT CHANGE DATE:
PYMNT RECALC CODE: NONE		PYMNT RECALC TERM:

PAYOFF CHARGE CODE:	CHG CODE:	AMOUNT:	RATE CHARGE:	# OF MONTHS:
	CHG CODE:	AMOUNT:	RATE CHARGE:	# OF MONTHS:
	CHG CODE:	AMOUNT:	RATE CHARGE:	# OF MONTHS:
	CHG CODE:	AMOUNT:	RATE CHARGE:	# OF MONTHS:
	CHG CODE:	AMOUNT:	RATE CHARGE:	# OF MONTHS:

COLLATERAL ADDENDA

COLLATERAL CODE:	LIEN POSITION:	COLLATERAL DESCRIPTION:
COLLATERAL VALUE:		<i>HMDA: state county MSA</i>
ESTABLISHED BY:		<i>census tract SECURITY AGREE DATE:</i>
DATE:	REVIEWED BY:	
UCC-1 FILING DATE	RENEWAL DATE	

COLLATERAL CODE:	LIEN POSITION:	COLLATERAL DESCRIPTION:
COLLATERAL VALUE:		<i>HMDA: state county MSA</i>
ESTABLISHED BY:		<i>census tract SECURITY AGREE DATE:</i>
DATE:	REVIEWED BY:	
UCC-1 FILING DATE	RENEWAL DATE	

COLLATERAL CODE:	LIEN POSITION:	COLLATERAL DESCRIPTION:
COLLATERAL VALUE:		<i>HMDA: state county MSA</i>
ESTABLISHED BY:		<i>census tract SECURITY AGREE DATE:</i>
DATE:	REVIEWED BY:	
UCC-1 FILING DATE	RENEWAL DATE	

GUARANTOR ADDENDA

Name:	PORT #	SSN:
Address:	HOME PHONE:	WORK PHONE:
	GUARANTY %	SBA APPROVAL DATE

Name:	PORT #	SSN:
Address:	HOME PHONE:	WORK PHONE:
	GUARANTY %	

Name:	PORT #	SSN:
Address:	HOME PHONE:	WORK PHONE:
	GUARANTY %	

Name:	PORT #	SSN:
Address:	HOME PHONE:	WORK PHONE:
	GUARANTY %	

TICKLER ADDENDA

RECURRING FREQ:	DESCRIPTION:
NEXT TICKLER DATE:	

RECURRING FREQ:	DESCRIPTION:
NEXT TICKLER DATE:	

MISC ADDENDA

PRIORITY? <input type="checkbox"/> YES <input type="checkbox"/> NO MESSAGE:				
PRIORITY? <input type="checkbox"/> YES <input type="checkbox"/> NO MESSAGE:				
ACTIVATE NOTE:	DATE:	AMOUNT \$	TC	GL OFFSET:
FIRST DRAW:	DATE:	AMOUNT \$	TC	GL OFFSET:
OTHER:	DATE:	AMOUNT \$	TC	GL OFFSET:
	DATE:	AMOUNT \$	TC	GL OFFSET:

OTHER NOTES:

NOTE BOOKED BY: DATE: CHECKS ORDERED VERIFIED BY: DATE: