

## **CHECKLIST FOR COMMERCIAL PURPOSE R/E LOAN**

### **Application**

- Business Loan Request \_\_\_\_\_
- Financial Statement on Borrower(s) \_\_\_\_\_
- Government Monitoring Sheet (if residential) \_\_\_\_\_
- CIP Disclosure \_\_\_\_\_
- Copies of Signers' ID (if not already on file) \_\_\_\_\_

### **Closing**

- Note \_\_\_\_\_
- Right to Receive Copy of an Appraisal \_\_\_\_\_
- Mortgage \_\_\_\_\_
- Deed (if purchase) \_\_\_\_\_
- HUD-1 or HUD-1A (if residential) \_\_\_\_\_
- Agreement to Provide Insurance \_\_\_\_\_
- Notice of Free Choice of Insurance Agent \_\_\_\_\_

### **Misc.**

- Recorded in HMDA log (if residential) \_\_\_\_\_
- Flood Determination \_\_\_\_\_
- Termite Inspection (officer's discretion, if purchase) \_\_\_\_\_
- Appraisal \_\_\_\_\_
- Insurance Binder \_\_\_\_\_
- Title Opinion \_\_\_\_\_
- Approval (as required) \_\_\_\_\_
- Credit Report (<1 yr. Old) \_\_\_\_\_